

APPLEWOOD UNITED CHURCH ANNUAL RENTAL AGREEMENT

Please complete and sign this form, read the Rental Rules and initial, and return both to the Church Office. Your application will be considered by the Administration Committee, and you will be informed of their decision.

Organization: _____ Website: _____

Address: _____

Main Contact: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

Purpose of Rental: _____ Start Date: _____ End Date: _____

Period of Use: Yearly (Renewed Annually)

Room Allocation _____ Monthly Rent \$ _____

Anticipated Attendance: _____ adults _____ children (*under 16 must be supervised by adults at all times*)

Annual rental monthly fee to be paid by the first of each month by post-dated cheques or Interac E-transfer.

All garbage and recycling must be removed from the property by the renter at the end of each evening.

In consideration of the use of all or any part of the premises, the Party of the Second Part as Tenant, Lessee, or Licensee, hereby covenants and agrees to save the Trustees of Applewood United Church from all manner of actions, covenants, claims and demands whatever, which against the said Trustees and any person or persons, corporation or corporations might have in respect to any mishap, accident, casualty, or communicable disease(s) arising out of the use of the said premises or any part thereof during the occupation by the Party of the Second Part, except such mishaps, accidents or causalities which are covered by the negligence of the Church Trustees or their servants, employees or agents and the Party of the Second Part covenants and agrees to carry liability or casualty insurance for a reasonable amount to protect the Party of the Second Part and/or the Church Trustees in respect to the use of the said premises by the Party of the Second Part, its servants, agents, invitees and such persons as the Party of the Second Part permits on the said premises.

I have read the Rental Rules and agree to comply with them on behalf of the organization applying for Church use. It is further understood that the applicant is responsible for the supervision of all persons admitted to the Church grounds and building under the terms of this agreement.

Applicant Signature: _____ Date: _____

Church Representative Signature: _____ Date: _____

FOR OFFICE USE ONLY Total monthly cost of rental:\$ _____ Approved by: _____

Post-dated cheques received: Start date: _____ End date: _____ Received by: _____

Interac E-transfer payments agreed to by both parties. (Rules Apply)

of Key Fobs Given ____ # returned ____ Names and Fob # _____

Comments _____

APPLEWOOD UNITED CHURCH - RENTAL RULES

All Applewood congregational events take priority, and the church reserves the right to cancel or reschedule a rental date. Should a scheduling conflict arise, Applewood United Church will strive to give all parties as much advanced notice as possible. Annual Rentals are subject to cancellation without cause, by either party, by giving 30 days written notice. The Church cannot be held responsible for the consequences of contracting communicable diseases, power outages, floods and acts of God.

CONDITIONS TO BE OBSERVED BY ALL GROUPS:

1. Children under 16 must be accompanied into the church building by an adult and remain in the care of supervising adult(s) at all times while on church property.
2. No rental is to begin before 7:30 am or extend beyond 10:30 pm.
3. There is to be no smoking/vaping anywhere within the church building or anywhere on church property. A receptacle is available outside the front entrance for cigarette butts. Please extinguish all cigarettes responsibly.
4. Kitchen facilities are not to be used for any food preparation involving the use of oil or grease (if included in rental).
5. Kitchen facilities must be left in the condition in which they were found (if included in rental).
6. The church parking lot is for use by all groups, tenants and staff and cannot be reserved for exclusive use by any one tenant or group (however, the church reserves the right to exclusive use of the parking lot for congregational events including weddings and funerals). All groups are expected to respect designated staff and handicapped parking spaces at all times. The front entrance driveway/fire & emergency route is for drop-off and pick-up of passengers only and is not to be used as parking. Additional parking is available at the Applewood Village Plaza, just south of the church. (Those using this courtesy lot are expected to obey all parking regulations of the plaza.) Parking is prohibited on Stanfield Road, and there is one-hour limited parking on McIntosh Crescent.
7. The church reserves the right to obtain a copy of the applicant's current Certificate of Insurance in an amount not less than \$2,000,000. Applewood United Church is to be shown as an additional insured, and a copy of the certificate provided with the signed rental agreement. For long-term rentals, insurance is mandatory. A certificate of insurance will be required annually.
8. Fire Alarms: Fire Regulations require accessible fire alarms to be placed throughout the building. It is the renter's responsibility to ensure no "false fire alarms" occur during occupation of the facility. Any false alarms that result in City of Mississauga Fire department deployment to Applewood UC building and subsequent charges from the City for this response will be the responsibility of the renter.
9. Payment must be made in full to the Church Office, payable to Applewood United Church no later than the first of every month for the term of the rental, by post-dated cheques, Interac Etransfers are also accepted at treasurer@applewoodunited.ca. The Interac E-transfer must be received no later than the first of each month. Cheques returned NSF will result in a \$50. NSF fee, plus the monthly rent payable in cash or Interac E-transfer within 10 days of notice. Failure to provide payment will result in immediate cancellation of this rental agreement.
10. The applicant must complete, sign and return to the church the Rental Application Form (available from the Office Administrator and online at www.applewoodunited.ca). All applications are considered on an individual basis by the Administration Committee (and, in some cases, by the Executive Committee). Applications are considered booked only when written approval by the Administration and/or Executive Committee is obtained and the Church Office has booked the event into the church schedule. Once the application has been approved, the applicant will be informed via a copy of the signed Rental Agreement and initialed Rental Rules.
11. Storage areas are limited in the church. It is at the discretion of the Administration Committee if storage of equipment will be permitted, and where. If storage is not available, the renter will have to remove their equipment after every use of the premises.

It is a condition of this agreement that all addendums to the agreement be adhered to.